

Introduction:

This code of conduct binds all members of the Friends of Fieldhead Carr committee (FoF). These guidelines describe the basic expectations for behaviour and the importance for all members to conduct themselves professionally and ethically.

In order for the Friends of Fieldhead Carr to function successfully, it is essential that all member agree to follow these guidelines whilst acting in association with Friends of Fieldhead Carr.

The Code:

- Any parent attending Fieldhead Carr Primary School can volunteer to be a member of FoF, with the vested interest in enhancing the school for all pupils.
- All members work is voluntary and for no personal gain.
- All members will act in the best interests of the school.
- All members will be encouraged to make relevant and positive contributions to the meetings they attend.
- All members have the right to be heard and must be respectful of others' opinions.
- All members have the right to communicate responsibly. Please be considerate when using social media or talking in a public place.
- All members must make sure that any confidential information concerning staff, pupils or parents/guardians is confined to the meeting.
- All members must respect staff and pupil privacy whilst carrying out activities in school.
- All members will respect committee decisions even if they do not personally agree.
- The committee must be made aware of any conflict of interest and the person involved should be withdrawn from any discussion pertaining to that subject.
- All members must respect the school building and property.
- All members have a duty of care to keep themselves and any function attendees safe. Safety concerns should be immediately raised with a member of the Senior Leadership team.
- Any members attending a function with their children are expected to be responsible for their children's behavior and safety.
- All assets are property of the FoF and/or the school and must be returned after use.

Consequences:

Should it be deemed by the committee that any member has disregarded this code or their actions have brought the FoF or the school into disrepute, the committee has the right to exclude that member from future involvement. The member will be notified in writing of any decision and notified of their right to respond within 14 days, and the matter reconsidered in light of any response.

Name: Signed: Date:

